

**MINUTES OF THE GENERAL MEETING****MARCH 31<sup>st</sup>, 2015** - Meeting chaired by Wayne Melymick, President

**EXECUTIVE PRESENT** – Wayne Melymick, Bruce Ballantyne, Bill Warwick, Bob Chapman, Karen Warwick, Pam Brown, Frank Friesen, Evelyn Mandley, Isabelle Nisbet, Bob Sutherland, Gregor Aitken and Willie Curley as pro-tem Sgt-at-Arms.

**EXECUTIVE ABSENT** - Barry MacDonald, Gerry Cain.

Pam Brown presided over an initiation of seven new members.

**MINUTES FROM THE LAST EXECUTIVE MEETING ARE FOR INFORMATION ONLY.****MINUTES FROM THE LAST GENERAL MEETING – February 24<sup>th</sup>, 2015**

Errors or omissions: None.

Business arising: None.

*Moved by D. Fletcher and seconded by F. Friesen to accept the minutes as printed. **Carried.***

**SECRETARY – Correspondence** - Karen Warwick**BC/Yukon Command** -

Memos #28.15 to #38.15 posted on Bulletin Board.

**Requests for Donations** –

RCAF WWII Memorial – *Moved by G. Howard and seconded by L. Brandstrom that we donate \$100.00.*

**Carried.** The hat will be passed in the Legion Lounge for anyone else who might wish to donate as well.

Gleneagle Secondary – Dry After-Grad – *Moved by M. Mandley and seconded by D. Fletcher that we donate \$500.00. **Carried.***

Girl Guides of Canada – Mundy Lake District – *Moved by G. Howard and seconded by M. Mandley that we donate \$500.00. **Carried.***

Port Moody Secondary – Dry After-Grad – Will be given to Port Moody Legion #119.

Dogwood Nothin' Dragon "Masters" Dragon Boat Team, Battle of Britain Memorial Fund, Heart & Stroke Foundation, ALS Society of B.C. and Canadian Diabetes Association – D-Camps – All not recommended.

**Request for Participation** –

201 Royal Canadian Sea Cadet Corps Grilse – Given to Youth & Sports.

**Thank you letters** –

R. Howard – thank you letter and \$100.00 donation for our assistance in shipping the rifle back to the museum in Brantford, Ontario.

Children of the Street Society - Thank you letter and receipt for donation.

**Other correspondence** – Information letters, flyers, newspapers, etc.

The Maple Leaf – National Defence Canada.

**PRESIDENT'S REPORT** – Wayne Melymick

We are moving forward slowly and more importantly carefully.

Bob Chapman and myself met with all Staff and received a number of good suggestions. Among these some changes in our drink specials each day (avoiding touching our beer). Changing drink specials every 3 months with input from our Members - and some internal operational changes for the Staff. Research on our Telephone, Internet-WiFi and T.V. service. We will be moving all services to Telus in early April. The services will be wireless and in implementing this we will be saving money per month for our Branch. Telus will be doing the installation at no cost to us.

As stated we are moving slowly and carefully. We are encouraging all of you to bring forward any and all positive suggestions to make Branch 263 the very best we can be! Thank you all.

I would like to introduce Julien Methot as our new Service Officer and Gregor Aitken as our Communications and Advertising Chair.

#### **TREASURER'S REPORT – Bob Chapman**

It has come to the attention of the Executive that the Legion was obligated to a five year contract with Cintas who were providing us with washroom and cleaning supplies. There is a clause in the contract with Cintas regarding poor service so a log is being kept of any deficiencies.

Jerry Klein was asked to consolidate any or all copies of our contracts in one folder for ease of viewing and leave the original in the corresponding folder for that contract.

Telus has offered a package to the Legion bundling our phones, internet, WiFi and television channels. Telus currently provides our phone service and Shaw our cable and internet. I called Shaw to see if they could or would match the package. They gave us a price on the phones and internet but no quote on the television in a package. Several calls and emails were made to Shaw without any response for a package. The executive decided to go with Telus. However, the price for the phone lines that Shaw gave to us was substantially less than that of Telus. Telus did match the phone line price quoted by Shaw.

The current costs are:	Telus phones \$350.00/mon	Shaw cable \$128.00/mon	Total \$478.00
New Telus package	Phones \$105.00/mon	Cable \$150.00/mon	Total \$255.00
		Savings	\$223.00

Telus offers wireless connection for the TVs. We had to get two Optik TV packages for our current number of Televisions. If we expand the number of TVs in the Legion we will have to purchase another Optik TV package. The cable includes our internet and WiFi from both providers. Telus' WiFi is open to anyone wishing to log onto the Telus network in the legion not just Telus customers. The WiFi has also been installed in the hall. The changeover should be completed on April 2<sup>nd</sup> and Shaw cancelling on April 3<sup>rd</sup>.

There is a \$13.00 charge to preserve the domain hosting.

#### **1<sup>ST</sup> VICE PRESIDENT – Bruce Ballantyne**

Several dates for Legion participation: April 25<sup>th</sup> - ANZAC Day, May 9<sup>th</sup> – PoCo May Day Parade and May 23<sup>rd</sup> – Hyack Days. Has a request from L. Forbes to use the Legion van for July 24<sup>th</sup> – 26<sup>th</sup> for the Naval Band. Planning on having the Robert Malcolm Memorial Pipe Band for July 1<sup>st</sup>.

Will look into Memo #38.15 re the "The Dumbells" World War I Tribute Show coming to B.C.

Working on the Spirit of Coquitlam Grant application and the Royal Canadian Legion Grant application for "Legion Week" activities such as a Legion Car Show, BBQ out front, etc.

A number of 90 Year Medals have been ordered.

The Jam sessions are showing a modest profit of approximately \$300.00.

Battle of the Atlantic Sunday is May 3<sup>rd</sup>. The Vancouver Naval Veterans band will be playing at 3:00 P.M.

#### **2<sup>ND</sup> VICE PRESIDENT – Bill Warwick**

We have been able to acquire the door entry cards from a new supplier. There will be a one-time cost of \$7.00 per card for the members. See the Membership committee to purchase one.

*Moved by L. Brandstrom and seconded by S. Mannynvali that these reports be accepted. **Carried.***

## **COMMITTEE REPORTS:**

### **Sergeant-At-Arms –**

Several members of the colour party attended the funeral for Elsley Foulds and did a really good job. Thank you to Bruce and Bob.

### **Ways & Means – Frank Friesen**

Did well with the turkey and ham draws and the 50-50 done by Liz Brandstrom. Thank you to everyone who helped out.

### **Entertainment – Isabelle Nisbet**

Oktoberfest date is Sunday, October 18<sup>th</sup>. Need to advertise at least four or five weeks in advance. What kind of activities should be included besides a dinner? The date for the Country Queens has been changed from June 21<sup>st</sup> to June 14<sup>th</sup>. Will still need to clarify her cost –it will be the door charge, do we need to sell a certain number of tickets etc. I suggest that the ticket charge should be at least \$15.00. Will talk to her again and report at the Executive meeting.

### **Membership – Pam Brown**

Thank you to Liz, Rita, Shirley and Gloria for all the phone calling. Approximately 800 members have paid with 250 still unpaid. We have 54 new members waiting to be initiated. Perhaps we could hold an initiation in the Lounge. Will be expanding the “Welcome” package to include more information about the Legion, activities, house rules, etc. There is a long list of applications to be approved. *Moved by P. Epp and seconded by M. Mandley that we approve the list of new applications. Carried.*

### **Zone - Evelyn Mandley**

Next Zone meeting on Sunday, April 26<sup>th</sup> at 11:00 A.M at New Westminster Legion #2.

### **Poppy – Evelyn Mandley**

Thank you to Shirley Mannynvali, Murray Mandley and Karen Warwick and her grandchildren for delivering the 500 fresh daffodils to the various Coquitlam Care Homes as well as George Derby Centre last week, also Betty Naughton for selling the daffodil pins in the Lounge.

Arrangements are under way for the Veterans Lunch which will be held on Sunday, May 31, 2015. I’m hoping that the Executive will help with the serving once again this year.

*Moved by E. Mandley and seconded by D. Fletcher that the Poppy Fund donate \$12,000.00 to the Veterans Transition Programme to help with the training, education and support needs of Veterans.*

### **Carried.**

*Moved by E. Mandley and seconded by D. Fletcher that the Poppy Fund pay \$1,932.00 for the cost of repairs to the building front approaches to the handicap ramps to assist Veterans and other persons with disabilities. Carried.*

### **Service Officer – Julien Methot**

Looking forward to his new role as Service Officer for the Branch and assisting the veterans and their families deal with any issues that may arise.

### **Honours & Awards – No report.**

### **Youth & Sports – No report.**

### **House – Bob Sutherland**

The previous plumbing problems have been resolved, but new ones have occurred and will be addressed ASAP. Several dump runs have gotten rid of the trash that accumulates. The uneven walkway bricks will be repaired as the weather improves. The sanitary dispensers are in a state of transition while dealing with the suppliers. Please be patient and it will be resolved. Curb and stair edges will be painted yellow to make them more visible.

### **Sick & Visiting – No report.**

### **Earl Haig – David Fletcher**

He last reported that there were four vacancies. As of May 1<sup>st</sup> they will be filled up again.

**By-Laws – Bill Warwick**

A **Notice of Motion** was presented by Bill Warwick to be discussed at the April General Meeting:

I will move or caused to be moved at the April General meeting that Section 8 of the By-Laws of The Royal Canadian Legion Branch #263 be amended to include the addition of the following:

**Section 8.1.5** The Executive Committee shall not enter into or sign contracts for goods or services that exceed two [2] years in duration.

**Section 8.1.6** Contracts that exceed two [2] years in duration and have substantial financial benefit shall be presented to the membership for approval.

**Rationale for Change:**

In keeping with best business practices, sitting administrations should not subject future administrations to contracts which may no longer be financially viable, and prevent new administrations from acquiring goods or services at better value.

**Website – Bob Chapman**

The Website is up and live! There is a member's only log in area, 37 pages and 60 events. Please go online and have a look at the website [www.rclegion263.ca](http://www.rclegion263.ca)

*Moved by D. Fletcher and seconded by L. Brandstrom that these reports be accepted. **Carried.***

**LADIES AUXILIARY REPORT – Fran McDiarmid**

Read out a comical and factual history of the Ladies Auxiliary. Henrietta Smith advised there will be a pie sale on Friday, April 3<sup>rd</sup>.

**OLD BUSINESS –**

B. Sutherland reported that the City, Legion and Afghan Vets are working on arrangements for the display of the Canadian flag that was donated by the City and flew at Kandahar. G. Aitken and B. Sutherland working on the criteria applicable to the names of the Afghan Vets to be included in this display.

The process for the Liquor Licence change is underway to allow families including children to participate in specific events at the Legion. The cost will be \$220.00. We will have to remove the cigarette machine. The 90 Year Medals have been order but not delivered yet. Please let Gloria or Bruce know if you would like one.

**NEW BUSINESS –**

W. Melymick went over Memo #34.15 from Zone Command regarding the Guidelines for Branch Licenced Hall Rentals. A copy is posted on the Bulletin Board.

*Moved by D. Fletcher and seconded by J. Ackerman that we donate \$3,000.00 to the Robert Malcolm Memorial Pipe Band. **Carried.***

J. Smith reported that the catering tables need to be repaired. He will get a quote on the cost of repair and give it to W. Melymick. It should be cheaper to repair than to buy new one. B. Sutherland to get a price on new ones.

There was a question from the floor as to why the line for the 50/50 was not on the Financial Statement. W. Melymick advised that the accountant will be adding this line in.

*Moved by D. Fletcher and seconded by S. Mannynvali that the meeting be adjourned. **Carried.***